



PURCHASE ORDER

PO Number: 303-1-0749

Requisition Number: 303-1-01495

Order Date: 5/7/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Bolm Road Warehouse

6506 Bolm Road

Austin, TX 78721

Show numbers on all papers and packages

Referenced Source or Vendor

17426115501

COUNTY JUDGES AND COMMISSIONERS ASSOCIATION OF
TEXAS

3457 Curry Lane

ABILENE, TX 79606

Amy Drennan

Phone:325-829-7564, Fax:325-677-2631

adrennan@zacpubs.com

Print advertisement in association publication.

Description Price as per the attached quote

TFC Contact:

Elyzabeth Strong (512) 590-9501

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Half page horizontal advertisement package in County Judges and Commissioners Association of Texas' print/digital publication "Texas County Progress".	1	each	\$1,350.00	7/1/2021	12/1/2021	\$1,350.00

NIGP Class: 915

NIGP Item: 71

Object Class: 7281

Reimbursement Type: Not Reimbursable

Notes: They accept PO's and credit card payments. Artwork is due June 10, 2021. Payment is due 30 days after ad run.

*The contract will need to be signed and returned ASAP so the

prices will be honored, and spaces reserved.*
 Package includes ad in magazine, newsletter, and website.
 Regular price for package = \$1,665. Discounted price for running 3-
 ad packages = \$1,350 each.
 Issue Dates: July 2021, Sept 2021, December 2021.
 Will create new requisition for each ad run.

**Note to Fiscal: split between org codes 0317 & 0319.

Grand Total \$1,350.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Executive
Program	Surplus Property - Federal/State
Phone	5124639709
Org Code	0317 - F S P - San Antonio
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)